

WEDNESDAY, JULY 22, 2020 7:00 PM
Via. Electronic Participation

AGENDA

COUNCIL AGENDA

- **Meeting can be viewed live at:**

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88l4A>

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session on July 22, 2020 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Cara Finn - Director of Economic Development, County of Middlesex
Durk Vanderwerff - Director of Planning, County of Middlesex
Christene Scrimgeour – Scrimgeour & Company CPA Professional Corporation

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at _____ p.m.

Today's meeting is being held as a virtual meeting due to the declared emergency. In order to keep everyone safe, we are taking this measure to help stop the spread of COVID-19.

Although this is a virtual meeting, we will attempt to record, stream live and publish in accordance with council's Electronic Recording of Meetings Policy.

Due to the pandemic and the requirement for social distancing, to keep you safe, we are not able to allow public to attend this meeting. Normally by attending an open public meeting of the Municipality of Southwest Middlesex you are consenting to your image, voice and/or comments being recorded and published.

Anyone who is invited to speak may be recorded and their voice, image and/or comments will form part of the live stream and recording.

The chair and/or the clerk have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Today's meeting may be streamed live as well as recorded and published on the Southwest Middlesex website.

Thank you.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
-------------	-------------	---------------

Conflict of Interest Reporting Form

- **Councillor** [02 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [02 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [02 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

3. ADDITIONS TO THE AGENDA

#2020-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated July 22, 2020 be accepted as presented.

4. DELEGATIONS AND PRESENTATIONS

4.1 Draft Financial Statements for 2019

Christene Scrimgeour – Auditor, Scrimgeour & Company CPA Professional Corporation

[04 01 2019 Municipality of Southwest Middlesex Draft Financial Statements](#)

#2020-

Moved by _____

Seconded by _____

THAT Council approve the draft financial statements for the year ended December 31, 2019 as presented by Scrimgeour & Company.

4.2 Community Improvement Plan (CIP) Presentation for Southwest Middlesex

Cara Finn – Director of Economic Development, County of Middlesex

Durk Vanderwerff - Director of Planning, County of Middlesex

[Countywide CIP Presentation 2020 - SW - Council Update July 22-20](#)

[Middlesex County CIP Primer FINAL pt 2](#)

[04 02 2020 07 22 Community Improvement Plan pt 1](#)

5. CONSENT AGENDA

- 5.1 Vouchers in the Amount of \$783,459.98 – June 19 to July 2, 2020
[05 01 Voucher Report June 19-July 2](#)
- 5.2 SWM Building Permit Report – June 2020
[05 02 SWM Building Permit Report for June 2020](#)
- 5.3 SWM Council Minutes – July 8, 2020
[05 03 2020 07 July 08 Council Meeting Minutes DRAFT](#)
- 5.4 SWM Special Meeting of Council Minutes – July 15, 2020
[05 04 2020 07 July 15 Council Special Meeting Minutes DRAFT](#)
- 5.5 Township of Perth South – Letter to Agricorp (Farm Property Tax Rate)
[05 05 Letter to Agricorp](#)
- 5.6 Kingsville letter to Premier & Minister of Finance – Rent Assistance Program
[05 06 Rent Assistance Program](#)
- 5.7 Town of Refrew Resolution “Investing in Canada Infrastructure Grant Program
[05 07 Investing in Canada Infrastructure Program](#)
- 5.8 Municipality of Grey Highlands – Universal Basic Income Request
[05 08 Universal Basic Income](#)
- 5.9 City of Oshawa – Covid-19 Relief for Municipalities
[05 09 COVID-19 Funding](#)
- 5.10 Ministry– Land Registration Services (Digital Focus)
[05 10 Moving Towards a More digital-focused Service Model for Land Registration](#)

Services

- 5.11 Minister Letter – Covid-19 Economic Recovery Act
[05 11 Minister's Letter - COVID-19 Economic Recovery Act - 8 July 2020](#)
- 5.12 Ministry Letter – Off Road Vehicle Changes
[05 12 Letter - Off Road Vehicle Changes](#)

#2020-

Moved by _____

Seconded by _____

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5.1 through 5.12 as information, including the approval of the July 8th, 2020 Council minutes and the July 15th, 2020 Special Meeting of Council minutes.

6. COMMITTEE OF ADJUSTMENT

- B06-2020 – 11A & 11B Anne Crescent, Glencoe – Zavitz

#2020-

Moved by _____

Seconded by _____

THAT Southwest Middlesex move into Committee of Adjustment to consider planning applications B06-2020 – 11A & 11B Anne Crescent, Glencoe at _____ p.m.

Regular council reconvened at _____ p.m.

7. PUBLIC MEETINGS

None.

8. STAFF REPORTS

a. Fire

None.

b. Administration

None.

c. Building

1. Holding tank for lot #10 Bute Street, Glencoe

[08 c 2020 07 17 Building Request Lot 10 Bute Street SWM](#)

#2020-

Moved by _____

Seconded by _____

THAT report be received as information

AND THAT a temporary holding tank be permitted for a maximum of 3 years from date of permit issuance on lot #10 Bute Street,

AND THAT an agreement be registered on title for both the disposal of the sanitary sewage and maximum permitted time of 3 years,

AND THAT the owner will submit a retainer of \$15,000.

d. Finance

None.

e. Facilities and Recreation

None.

f. Public Works

1. Surface Treatment Tar & Chip Tender Results

[08 f 2020 07 22 Surface Treatment Tender Results - 2020](#)

#2020-

Moved by _____

Seconded by _____

THAT Council approves the pricing as provided by Cornell Construction Limited in the amount of \$139,882.65 (HST Excluded), for the Surface Treatment (Tar & Chip) of Randolph St (Glencoe), Anne Crescent (Glencoe), Victoria Street (Melbourne), Clark Street (Melbourne), Leonard Street (Melbourne), Charles Street (Melbourne), Middlemiss Avenue (Middlemiss) and Pratt Siding Road (Longwoods to north of the Tracks).

AND THAT the CAO-Clerk and Public Works Manager execute the contract with Cornell as provided in the Tender.

9. NOTICE OF MOTION

Councillor Vink is expected to move the following:

WHEREAS numerous inquiries have been made from SWM ratepayers about Service Line Warranties of Canada (SWLC) agreement;

THEREFORE; be it resolved that staff prepare a report on the agreement made between SWLC and SWM.

10. CORRESPONDENCE AND PETITIONS

10.1 Wilton's Mini Mart (Melbourne) located at 21933 Melbourne Rd is requesting municipal approval, required by the Liquor Control Board of Ontario (LCBO), to open their Convenience Outlet for sale of alcohol on statutory holidays in 2020.

[10 01 WiltonMiniMart RequestforApproval](#)

#2020-

Moved by _____

Seconded by _____

THAT the Council of the Municipality of Southwest Middlesex approves the sale of alcohol at Wilton's Mini Mart, 21933 Melbourne Rd, on the statutory holiday dates of July 1, 2020; August 3, 2020; September 7, 2020; October 12, 2020 and December 26, 2020.

11. UNFINISHED BUSINESS

None

12. NEW BUSINESS

- Items removed from Consent Agenda to be dealt with separately
- Addendum Items
- Other Business

13. COUNTY COUNCIL AND CONFERENCE UPDATE

14. ANNOUNCEMENTS

15. CLOSED SESSION

#2020-

Moved by _____

Seconded by _____

THAT Council go into closed session, at _____ p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

d) Labour relations or employee negotiations;

Specifically, the matter relates to the following: labour relations or employee negotiations

#2020-

Moved by _____

Seconded by _____

THAT Council return to open session at _____ p.m.

16. BY-LAWS

1. By-law No. 2020/048

[16 01 2020048 FaceCoveringTempBylaw](#)

Being a by-law to impose temporary regulations requiring the wearing of masks or other face coverings within enclosed public spaces.

2. By-law No. 2020/

[16 02 DrainageBorrowingByLaw](#)

Being a by-law to impose special drainage rates for which money is borrowed under the Tile Drainage Act.

3. By-law No. 2020/

[16 03 DivisionRegistrarAppointment](#)

Being a by-law to appoint Division Registrars for the Municipality of Southwest Middlesex.

4. By-law No. 2020/

[16 04 Highway Dedication](#)

Being a by-law designate Block 15 in Plan 33M-781 as a municipal public highway and to name the highway.

5. By-law No. 2020/

[16 05 2020 Confirming 22July Meeting ByLaw](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (July 22, 2020).

#2020-

Moved by _____

Seconded by _____

That By-law No. 2020/ to By-law No. 2020/ be given first, second, third and final readings.

17. FUTURE MEETINGS (subject to change)

- August 12, 2020
- September 9, 2020
- September 23, 2020

18. ADJOURNMENT

The Mayor adjourned the meeting at _____p.m.